



Government of India
Ministry of Skill Development and Entrepreneurship
Directorate General of Training
National Skill Training Institute, Dehradun
(An ISO 29990:2010 Certified Institute)



File No. RDSDE/DD/03/2019-20/

199

Date: 29.10.2021

OFFICE MEMORANDUM

Subject: Nomination of District Nodal Officer & DGT Nodal Officer-reg.

In Continuation to this OM vide no. RDSDE/DD/03/2019-2020/42-44 dated 24.06.2019, The details of Nodal ITI with Nodal Principal of each district and Nodal Officer of NSTI, Dehradun and NSTI, Haldwani for respective district of State are enclosed as Annexure-I

Guideline for Nodal Officer

1. The Nodal Officer will have continuous communication and consultation with the Nodal Principal of the District ITI as nominated by State Directorate.
2. He/She should keep records of all Government/Private ITI with No. of Trade/unit running in each trade.
3. The quality of training being imparted and future vision to improve it.
4. The status of free fair and reliable examination prospective and also suggest mode of modification/improvement in the existing system.
5. The status of implementation of NSQF aligned training and competency based assessment/testing as well as records of maintaining the training portfolio of each trainees by respective Trade instructor at each Govt. and Pvt. ITI of the district.
6. In mutual coordination and co-operation with the Nodal principal assess the skill gap and analysis the need of organizing the following training.
 - (a) 1 to 5 days awareness program for the trainees of ITI.
 - (b) One-week training on trade subject to bridge the skill gap for student of ITI.
 - (c) Organizing one week training to the passed out trainees of Govt/Pvt ITI to refresh and refine their skill, so as to enhance the employment opportunity.
 - (d) Arranging one week (minimum three days) Training on Training Methodology (Lesson Plan & demonstration plan) for the Instructor of Govt. and Pvt. ITI.

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- (e) Arranging and conducting one week special trade specific course on demand for trade instructor to update and upgrade their trade skill.
- (f) Organizing NSQF training of three days for Instructors to create awareness and eagerness for implementing NSQF aligned curriculum.
- (g) Organize awareness drive for local youth. College students, economically weaker section, SC/ST and disabled persons in collaboration with the Nodal Principal at different places such as college, community centre & volunteers group centre.
- (h) Any other kind of specific training according to the need of local youth and community.
- 7. Keep a record of all the Industries of district and plan to survey with help of Nodal District Officer/representative. The nominated staff of NSTI should also be involved in these activities.
- 8. Monitor the progress of NAPS, approval of BTP assessment and certification of apprentices Trainees as well as timely payment of BTP, Candidates and Establishments.
- 9. Coordinate to arrange the seminar on NAPS for industry with support of RDSDE/State Directorate.
- 10. Review and Monitor the progress of schemes of DGT such as DST, Flexi MOU, Grading RPL, STRIVE Model ITI and upgradation of Polytechnic as well as other scheme, if any implemented in ITI/Industry of the District.
- 11. Keep a track of other skill activities being carried out in the District by NSDC/SSC/State /Skill Development Mission/other agencies.
- 12. The issue of ITI related to affiliation/designing of question paper/examination/uploading on portal examination/certification and any other issue of noticed at any time should be conveyed to RDSDE for redressal of it.
- 13. Establish a cordial rapport with industries of district to as to encourage them to actively participate and initiate implementation of NAPS, DST, RPL STRIVE and create an industrial cluster in District.
- 14. Maintain proper record of all training program/awareness drive, seminar planned and arranged with number of participant attended from Govt./Pvt. ITI/ local area and industries. Discuss the progress with RDSDE on monthly basis to renew/retain the future course of action.
- 15. The Nodal office of Dehradun, Haldwani and Nainital should discuss, deliberate and persuade the Industries of respective district to sign MOU for CTS course running at NSTI under DST and as a training partner for CITS courses.

16. The RDSDE will convene a review meeting with all Nodal Officer to assess the working ability/aptitude of each Nodal Officer with specific suggestion/improvement or appreciation based on performance of each Nodal Officer and also make a point to endorsed the same in APAR of respective Nodal Officer.

Encls: as above.

(D.K. Ojha)
Regional Director
NSTI, Dehradun

Copy to:

1. DDG for information.
2. Director (Training), Directorate of Training & Employment (Uttarakhand) Haldwani, District Nanital.
3. Dr. Jay Prakash, Director in charge of IT Cell, Kaushal Bhawan.
4. Shri. Harbans Lal, Assistant Director/HOO, NSTI, Haldwani for information & circulation to Nodal Officer of NSTI, Haldwani.
5. Shri Gyan Parkash Chaurasiya, DDT/HOO, NSTI, Dehradun for information & Circulation to Nodal Officer of NSTI, Dehradun
6. Concern File.

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List of District wise State Nodal Officers and DGT Nodal Officer for the State of Uttarakhand

S.No.	Name of the District	Nodal Govt. ITI NCVT MIS Code	Name & Address of the Nodal ITI	Nodal ITI Contact No.	Nodal ITI e-mail Id	Name of the State Nodal Officer for the district	Designation	Name and address of coordinating DGT Officer	DGT Nodal Officer Contact No.	DGT Nodal Officer email id
1.	Almora	GU05000062	Govt. ITI, Almora	7409006155	iti.almora.trng@gmail.com	Shri. Deepak Kumar	Principal	Nitin Kumar V.L. NSTI, Haldwani	9760488035	nitinkumarnt@gmail.com
2.	Bageshwar	GU05000084	Govt. ITI, Kanda	8126335791	iti.kanda.pbp@gmail.com	Shri Kavindra Kumar	Principal	Parveen Chandra Pal V.L. NSTI, Haldwani	9412131889	pur.hiw-nstde@gov.in
3.	Nainital	GU05000070	Govt. ITI, Haldwani-B	9412436074	iti.tanakpur.uk@gmail.com	Shri. J.S. Jhal	Principal	Aanu Ghosh, TO NSTI, Haldwani	9830026269	atanugsh@yahoo.co.in
4.	Udham Singh Nagar	GU05000072	Govt. ITI, Kashipur-B	9412310506	iti.kashipur.uk@gmail.com	Shri. Anil Kumar Tripathi	Principal	Anil Kumar Singh JTA, NSTI Haldwani	8630628145	Aksingh1884@gmail.com
5.	Champwat	GU05000077	Govt. ITI, Tanakpur	9410104820	iti.tanakpur.uk@gmail.com	Shri. R.S. Maroliya	Principal	Amit Kumar, JTA,	9671656320	amitjangradance.dgt@nic.in
6.	Pithoragarh	GU05000078	Govt. ITI, Pithoragarh	9411526349	iti.pithoragarh.vbip@gmail.com	Shri. V.K. Chaudhari	Principal	Nitin Kumar V.L. NSTI, Haldwani	9760488035	nitinkumarnt@gmail.com
7.	Dehradun	GU05000071	Govt. ITI, Dehradun-B	9411779997	itidehradunboys.uk@gmail.com	Shri. Anil Singh	Principal	Ranjini Kumar TO and J.S. Gandhi TO NSTI, Dehradun	9897944968, 8948005590	ranjini.kr@gov.in jyoti.sharan@gov.in
8.	Pauri Garhwal	GU05000067	Govt. ITI, Srinagar	9412934279	iti.srinagar.vbip@gmail.com	Shri. D.S. Negi	Principal	R.P. Arya TO, NSTI Dehradun	9897659540	rp.arya@gov.in
9.	Haridwar	GU05000082	Govt. ITI, Haridwar	9997097630	iti.haridwar.vbip@gmail.com	Shri Manmohan	Principal	Manish Mamgain JTA NSTI Dehradun	9456124696	m.mamgain@gov.in
10.	Rudhrapravag	GU05000107	Govt. ITI, Rudhrapravag	9634080396	iti.rudhrapravag.uk@gmail.com	Shri. Nitin Kumar	Principal	J.S. Gandhi TO, NSTI, Dehradun	8948005590	jyoti.sharan@gov.in
11.	Chamoli	GU05000074	Govt. ITI, Karangpravag	9557484409	iti.karangpravag.pbp@gmail.com	Shri. Uday Raj Singh	Principal	Mithal Lal Rai, V.L.	7415261693	mithalrai@gmail.com
12.	Tehri Garhwal	GU05000073	Govt. ITI, New Tehri	9897717373	iti.newtehr.vbip@gmail.com	Sushri Palvi	Principal	R.P. Arya TO, NSTI Dehradun	9897659540	rp.arya@gov.in
13.	Uttarkashi	GU05000076	Govt. ITI, Barkot	9410978521	iti.barkot.pbp@gmail.com	Shri Niranjana	Principal	Manish Mamgain TO, NSTI, Dehradun	9456124696	m.mamgain@gov.in

Signature
29/10/2021